1. **Welcome and Introductions**
   The chairman welcomed the members of the Race Officials Committee and invited John Parrish and Barbara Beigel–Vosbury to join the committee at the table.

2. **Minutes of the Previous Meeting**
   (a) Minutes
      The committee noted the minutes of the Race Officials Committee meeting of 10 November 2008. The minutes can be downloaded at www.sailing.org/meetings.
   (b) Minutes Matters Arising
There were no matters arising not covered elsewhere on this agenda.

3. **Obituaries**

The committee respectfully noted the loss of the following Race Officials during the period November 2008 and November 2009:

- Pertti Lipas (FIN), IJ 1985 – 2008
- Branco Stancic (CRO), IJ 1983 – 2008
- Paul Murphy (IRL), IJ 2002 – 2009

In addition the former International Race Officials passed away:

- Richard Keilbach (GER), IJ 1985 -1996
- Gerhard Schroeder (GER), IJ 1983 - 2000

4. **Strategy and Development**

The committee discussed the following items with regard to Strategy and Development within the Race Officials Committee, its Sub-committees and the ISAF Race Officials:

(a) **Conflict of Interest/fair play education, communication and policy**

It was felt that there are different levels of understanding as to what constitutes a Conflict of Interest around the world. The committee approved the appointment of a Working Party to develop standards and to provide a plan on how to distribute it to the race officials.

The Members of the Working Party are:

- Josje Hofland, ROC, chair
- Jack Lloyd, IJSC
- Flavio Naveira, IUSC
- Ross Wilson, RMSC
- David Sprague, IMSC
- 1 Representative from the Athletes Commission
- 1 Representative from the Coaches Commission
- 1 Representative from the Olympic Classes
- Others as designated by ROC Chair and Vice Chair

(b) **Recruiting and training more, and new, race officials**

The committee felt that it is important to develop and distribute development kits for National Race Officials. These kits should be linked to MNA programme. It should be ISAF’s aim to assist the local development and provide guidance to both MNAs and race officials.

(c) **Expanding seminar programme to under-served areas**

The committee recommended to its Sub-committees that every Sub-committee should be proactively looking for opportunities to run clinics and Seminars. These activities are the best opportunities to increase the quality of local race officials and to identify talents. Whenever possible clinics should be run in conjunction with a regatta so that the instructors can serve as “race official coaches” to help raise the skills of local officials. This project is linked to 4(b).

(d) **Review of ISAF Race Management Policies**

The RMSC reviewed the current Race Management Policies for major events and will liaise through the chairman with the event organisers to ensure that these policies are used at the ISAF Sailing World Cup, Olympic Classes World Championships and ISAF
events.

(e) 4 year plan for ROC and Sub-committees

Each Sub-committee should develop its own 4 years plan and report back to the ROC on the progress made. Reports are expected before the 2010 Mid-Year Meetings.

(f) Coordination between Sub-committees

The chairman stressed the need of better coordination between the Sub-committees in particular when addressing race officials in under served areas.

(g) Linkage with coaches and athletes

The committee noted the need for a stronger linkage with athletes and coaches. For this purpose the chairman invited the chairmen of the Olympic Classes Sub-committee, the Athletes Commission and the Coaches Commission to nominate a liaison. These committee members will be offered a non-voting seat in the Race Officials Committee.

(h) Relationship between ROC and Equipment Committee, and their respective Sub-committees

The chairman will be in constant contact with the chairman of the Equipment Committee and delegate liaison from time to time. Concern was expressed regarding the Equipment Committee’s misunderstanding concerning the role of IM’s and the appointment of measurers and inspectors to ISAF and SWC events. The Chairman will raise this issue with the Executive Committee.

(i) Development of the Performance Reporting System

The committee felt that the performance reporting system is an important tool for the development of candidates and newly appointed race officials. It was noted that an online reporting system might help if verbal comments would be made mandatory.

(j) Meeting schedule of the ROC and Sub-committees for future conferences

The meeting schedule with IMSC, RMSC and IUSC on Saturday and IJSC on Sunday worked well. The chairman of the IMSC requested the same time slot as the other Sub-committees for his meeting. Apart from this comment, the committee agreed to maintain the schedule as in 2009.

5. Executive Committee Meeting

The chairman reported about the September 2009 Executive Committee meeting. It was noted that the development of race officials, in particular in underserved areas, was given high priority. This also includes additional funding to support such programmes.

6. Race Officials Committee

(a) Roles and Responsibilities

The committee noted the roles and responsibilities of the individual members.

(b) Submission 004-09

The committee discussed submission 004-09 from the Chairman of the Race Officials Committee about Regulation 15.19 and the appointment of a ROC representative to the Racing Rules Committee.

**Recommendation to Council**

Approve.
7. Technology in Sailing

(a) Progress Report

Patrick Bergmans gave a progress report about the projects of the Working Party. In 2009, the main focus was on the implementation of the On-line Application system for race officials, the automated import of results to the ISAF Rankings and Standings and the On-line Tracking systems including the detection of OCS starters. The first two projects are well underway and will need a critical review in order to provide even better service in the future. For the tracking systems a tender should be launched to define international standards. This will help to develop applications on the future.

Recommendation to Council

The ROC strongly recommends that the work of the Technology Working Party to develop standards and specifications to be continued.

(b) Submission 082-09

The committee considered submission 082-09 from the Hungarian Yachting Association and the Russian Yachting Federation about Tracking Systems.

Recommendation to Council

Reject.

The ROC strongly recommends that the work of the Technology Working Party to develop standards and specifications be continued; the use of tracking devices in Medal Races at SWC events is strongly encouraged.

(c) Submission 088-09

The committee considered submission 088-09 from the Deutscher Segler-Verband about Tracking Systems.

Recommendation to Council

Reject.

The ROC strongly recommends that the work of the Technology Working Party to develop standards and specifications be continued; the use of tracking devices in Medal Races at SWC events is strongly encouraged.

(d) Submission 089-09

The committee considered submission 089-09 from the Polish Yachting Association about Tracking Systems.

Recommendation to Council

Reject.

The ROC strongly recommends that the work of the Technology Working Party to develop standards and specifications be continued; the use of tracking devices in Medal Races at SWC events is strongly encouraged.

8. Race Officials Budget

(a) Expenditure 2009

The committee received the expenditure for the period November 2008 to November 2009. It was noted that the committee spent almost all available funds.
(b) Budget 2010

The committee discussed the draft budget for 2010. It was noted that the mandate to increase the number of race officials in underserved areas will have a significant impact on the budget. A budget will be put forward to the Executive Committee with a request for additional funding to achieve the goals for 2010.

9. Payments to Race Officials

(a) Submission 010-09

Submission 010-09 was withdrawn before the meeting.

(b) Professional Race Officials

The committee unanimously agreed that the development of professional race officials has not high priority at this moment. It was felt however that the committee will monitor the need in the years to come and for the time being focus on upgrading the skills of existing officials and developing new officials, particularly from underserved areas.

10. Race Officials Administration

(a) Submission 028-09

The committee considered submission 028-09 from the Chairman of the Race Officials Committee and the Constitution Committee about the administration of Race Officials.

Recommendation to Council

Approve with the following amendment:

Delete “policies”; the ROC Sub-committees to be involved in preparing the draft for discussion at the 2010 Annual Conference.

(b) Submission 117-09

The committee considered submission 117-09 from the Chairman of the Race Officials Committee about regulation 33 and the period for events.

Recommendation to Council

Approve with the following amendment:

Correct the following typos: 33.11.2 delete "last" in row 4; 33.12 (f) delete "past" in row 1; insert "for applications in 2013 the period shall be 1 September 2009 - 14 October 2013".

(c) Submission 118-09

The committee considered submission 118-09 from the Chairman of the Race Officials Committee about regulation 33.11 and 33.14 and the reference forms for renewals.

Recommendation to Council

Approve.

(d) Submission 119-09

The committee considered submission 119-09 from the Chairman of the Race Officials Committee about regulation 33.11 and the requirement of Seminars for renewals.

Recommendation to Council

Approve.
(e) Submission 120-09
The committee considered submission 120-09 from the Chairman of the Race Officials Committee about regulation 33.12(f) and the level of events required.

Recommendation to Council
Approve.

(f) Submission 121-09
The committee considered submission 121-09 from the Chairman of the Race Officials Committee about regulation 33.12(i) and the requirement of national events.

Recommendation to Council
Approve.

(g) Submission 122-09
The committee considered submission 122-09 from the Chairman of the Race Officials Committee about regulation 33.13.2 and the requirement of a written test.

Recommendation to Council
Approve.

(h) Submission 123-09
The committee considered submission 123-09 from the Polish Yachting Association about regulation 33.14.1 and the requirement of events outside the country.

Recommendation to Council
Reject.

This requirement is not practical in parts of the world.

11. International Classifiers

(a) Executive Committee
The chairman reported the decision from the Executive Committee concerning establishing an International Classifiers programme that such programme is subject to further discussions between ISAF and IFDS.

(b) Assistance
The committee offered IFDS technical assistance to the IFDS with regard to the development programme of International Classifiers.

12. International Measurers and Equipment Inspection

(a) Procedures
The committee discussed non-class specific inspection of equipment procedures.

Recommendation to Council
The ROC noted that the Executive Committee’s decision in November 2006 (Agenda Item 12) inadvertently referenced the terms “measurer” and “inspector” in respect of In-House Certification. The ROC also noted, since there is no record of the report referenced in the minutes, it has lead to confusion in respect of IMSC’s training and certification of measurers and inspectors. The ROC recommends that the Executive
Committee reconsider this minute and its applicability to the IMSC’s work.

13. Guidelines of Principal Events

The committee noted the current Guidelines of Principal Events document. It was felt that this document is an important tool for applicants and reviewers. The chairman will appoint a working group to review and update the document in good time before the next deadline for applications.

14. Performance Reporting System

(a) Update report
The development of the Performance Reporting System was discussed in conjunction with item 34.

(b) Submission 125-09
The committee considered submission 125-09 from the Chairman of the Race Officials Committee about regulation 34 and the Performance Reporting System.

Recommendation to Council
Approve.

15. Code of Conduct

This item was discussed under item 4(a).

16. Designated MNAs of Race Officials

(a) Update report
The Competitions Manager reported that the solution for designated nationalities for Race Officials under Regulation 35 work fine and in 2009 no application was received for a change of nationality.

(b) Database
The Competitions Manager reported about difficulties when the different databases were merged earlier in 2009. This led to conflicts in nationality in the database. The Secretariat is confident that the database shows the correct nationalities.

17. Conflict of Interest

(a) Update report
The chairman reported about the difficulties in the application of a general guideline for Conflict of Interest. The perception of what might be considered as a Conflict of Interest varies from Continent to Continent or Region. The chairman appointed Josje Hofland to chair a Working Party to develop a set of Guidelines for the assessment of Conflicts of Interest.

(b) Requests for clarification received
Seven requests for clarification under Regulation 51 were received during 2009.

18. Major Events

(a) America’s Cup
The chairman reported on the ongoing preparations for the 33rd America’s Cup. It was noted that once the court cases are settled ISAF will appoint the race officials for the event.

(b) Volvo Ocean Race

The involvement of ISAF Race Officials in the Volvo Ocean Race 2008-2009 was very successful. The world’s premier ocean race used International Judges and Umpires for the International Jury and the umpire teams for the In-Port races. For the Volvo Ocean Race 2011-2012 the preparations are underway and ISAF race officials will play an important role again.

(c) Olympic Sailing Competition

The chairman reported on the development of the ITO pool for the 2012 Olympic Sailing Competition. Once agreed by the Executive Committee members of the pool will officiate at the Sail for Gold regatta 2010, the Test Event 2011 and at other ISAF events. The selection of the members of the International Jury will be in accordance to ISAF Regulation 16.3.

(d) ISAF Sailing World Cup

The chairman reported on the development of the ISAF Sailing World Cup and the involvement of ISAF race officials. Pools of International Race Officers, Judges and Umpires have been established to provide more consistency. A working party was appointed to create standard documents to be used at all events.

(e) Submission 086-09

To consider submission 086-09 from the Polish Yachting Association about regulation 17.3 and the requirements for the ISAF Sailing World Cup and make a recommendation to Council.

**Recommendation to Council**

*Reject.*

*Leave to the discretion of the SWC Management group to make suitable provisions if other equipment will be used and to ensure that all standard documents are based on the ISAF Standard Notice of Race and ISAF Standard Sailing Instructions.*

(f) Redress

The committee discussed the paper about the operation of redress in the Medal Race as produced by the appointed task force.

**Recommendation to Council**

*The ROC supports the presented paper with no redress except for help under rule 62.1 (c).*

(g) Star Class Rules

To discuss the proposed class rule change of the Star Class Association to restrict on the water coaching.

**Recommendation to Council**

*The ROC has no recommendation. It was felt, however, that the enforcement of such rule will be difficult.*

(h) Submission 081-09

The committee discussed submission 081-09 from the Hungarian Yachting Association
and the Russian Yachting Federation about the introduction of “Middle Gates”.

**Recommendation to Council**

*Reject.*

_The ROC recognizes the need to achieve media and spectator friendly formats and course layouts. However, it was felt that this was not appropriate._

19. **Appointments of Race Officials**

(a) **Update report**

The ISAF Competitions Manager reported on the difficulties on the appointments of International Umpires made by the Appointments Working Party in 2009. The cancellation and the change of dates for some events led to difficult situations for the working party and the International Umpires. For 2010, event dates were requested earlier and preliminary appointments were already circulated. This was appreciated by umpires and event organisers.

(b) **Submission 085-09**

The committee discussed submission 085-09 from the Polish Yachting Association about regulation 18.16 and the appointment of Race Officers or Course Representatives.

**Recommendation to Council**

*Reject.*

*R egulation 18.12.12 already provides such discretion for ISAF.*

(c) **Submission 116-09**

The committee discussed submission 116-09 from the Chairman of the Race Officials Committee about Regulation 18.12 and the publication of appointments.

**Recommendation to Council**

*Approve.*

(d) **Future Race Official Appointments**

The committee discussed the current appointments process and the need for changes.

**Recommendation to Council**

_The ROC noted that the with the increased need for ISAF appointments of measurers and inspectors to high level events those race officials must be appointed in the same manner as other race officials to the same events. It is recommended that the ROC and IMSC liaise with the Events Appointments Working Party as it should in respect of the appointments of judges, umpires and race officers._

20. **Race Officials Reporting Systems**

(a) **Online reporting system**

The committee received an updated from Patrick Bergmans on the implementation of the online reporting system. There has been the main focus on the development of the online application system in 2009.

**Recommendation to Council**

_The ROC strongly recommends that the Technology Working Party will continue to provide expertise how to develop and implement an on line reporting system._
(b) Regatta Report Forms

The committee noted the current report forms and the summaries of the received regatta report forms received by the relevant Sub-committee.

21. Race Officials Conferences

(a) Future Conferences

The committee agreed that there is a need of race officials conferences to address important issues in particular. For 2010 the hosting of a Conference for ISAF Technical Delegates was given high priority. It was felt that the development and implementation of the world wide standard for Conflict of Interest and Code of Conduct might use the format of an ISAF Race Officials Conference as well.

Recommendation to Council

The ROC identified the need to develop documents for education on Conflict of Interest as well as a general Code of Conduct for ISAF Race Officials. The ROC will host an ISAF Race Officials Conference to develop and deliver such documents.

22. Race Officials Seminar and Clinic Programme

(a) Seminars and Clinics 2009

The committee noted that 10 Seminars and 5 Clinics took place in 2009. The committee spent over GBP 42,000 for the organisation of the programme.

(b) Plans for Seminars and Clinics 2010

For 2010, every Sub-committee is requested to organise Seminars and Clinics depending on the demand in under served areas. It is recommended that all seminars and clinics should be in conjunction with an existing event to provide more support to the local officials and to leave significant legacy.

Recommendation to Council

The ROC noted the need for more race officials, particularly from under-served areas. The ROC recommends that the number of clinics and seminars be increased for 2010.

The ROC complimented the IMSC on its work in the development of training and certification programme for measurers and equipment inspectors. The ROC recommends that the IMSC's work continue.

(c) Entry System to ISAF Seminars and Clinics

The Seminar Procedures 2010 provide updated entry requirements for ISAF Seminars and Clinics.

(d) Seminar and Clinics Material

The current ISAF Seminar and Clinic material was reviewed by the Sub-committees. It was noted that the Race Management Manual is under total revision and an updated version will be made available in 2010. The RMSC will also provide for updated and modern ways to test candidates attending Race Management Seminars.

(e) Rule 42 material

The committee received a proposal from Sofia Truchanowicz, the ISAF Rule 42 advisor on the development of the Rule 42 material. In order to respond to the increased demand on an updated Rule 42 material the proposal of a Rule 42 Web Library was proposed. The financial impact of such project would be approximately GBP 45,000 for
Recommendation to Council

The ROC recommends that a “Rule 42 web library” be developed and implemented in 2010.

The committee approved the following members of the Rule 42 Working Party 2010:
Sofia Truchanowicz, chair
Jack Lloyd - initial research on available tools and applications
Jim Capron
Bill O’Hara
David Knapman - ISAF Website Editor

23. Appointment of Seminar Instructors

(a) Appointments of Seminar Instructors
The committee approved the appointments of Seminar Instructors as proposed by the Sub-committees in accordance with the approved procedures.

(b) Performance Assessors and Test Administrators
The committee noted the list of approved Performance Assessors and Test Administrators.

24. Race Officials Publications

(a) Race Officials Manuals
The committee received an update from Ronnie McCracken on the development of an unique layout and style for the ISAF Race Officials Manuals.

Recommendation to Council

The ROC recommends making budgetary provisions for the development of style layout for Race Officials Manuals.

(b) Publication of ISAF Standard Documents
The committee supported the introduction of a sub-section on the race officials microsite where a library for ISAF Standard documents will be created.

25. Q&A Panel

(a) Q&As Panel 2009
The committee noted the work done by the Q&A panel. Over 30 questions were answered in 2009. In addition Q&As from previous years were checked and updated about their compliance with the current rules book. The chairman expressed his gratitude to work the panel has done over the past 12 months.

(b) ISAF Q&A Booklet
The committee supported the publication of the Q&A Booklet. It was noted that a printer friendly version is important to maximize the value of the booklet.

26. Racing Rules Submissions

The committee discussed the following submission proposing changes to the Race Rules of Sailing:
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<td>182-09</td>
<td>Chairman of Racing Rules Committee</td>
<td>The Call Book for Team Racing, New Call E10</td>
<td>Approve</td>
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<td>183-09</td>
<td>Chairman of Racing Rules Committee</td>
<td>The Call Book for Team Racing, New Call E11</td>
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</tr>
<tr>
<td>184-09</td>
<td>Chairman of Racing Rules Committee</td>
<td>The Call Book for Team Racing, New Call E12</td>
<td>Approve</td>
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27. Umpired Fleet Racing Rules – Addendum Q
The committee received an update from Jan Stage on behalf of the working party.

28. Match Race Rankings
(a) Submission 101-09
The committee discussed submission 101-09 from the Chairman of the Race Officials Committee about Regulation 24.2 and the Grading Criteria for Match Racing events.

Recommendation to Council
Approve with the following amendment:

Change the underlined sentence in 24.2.3(d) and 24.2.4.to "as produced by the Match Racing Committee jointly approved by the Race Officials Committee." Read last row in the table in 24.2.3 (d) to read: "Yes" for 1-O and 1-W and "Recommended" for 2-O and 2-W.

29. ISAF Race Officials Uniforms
(a) Update report
The ISAF Competitions Manager reported that in accordance with the contract from 2006, 200 sets of ISAF Race Officials Uniforms have been distributed to race officials appointed by ISAF to ISAF events, World Match Tour events and Olympic Class World Championships.

(b) Future Plans
Due the fact that the current contract covers until 2010 no projects can start immediately. It was noted however that the Secretariat in consultation with the Race Officials Committee will provide ideas for the Executive Committee on possible future race official uniform projects.

30. Reports from the Race Officials Sub-committees
(not covered elsewhere in the agenda)
(a) International Judges Sub-committee
The chairman of the IJSC highlighted the plans to group International Judges were postponed as grouping of IJs is not necessary for the appointments of International Judges. The IJSC will develop tools to identify potential candidates and newly appointed IJs with potential to become top race officials.

(b) International Measurers Sub-committee
(c) The chairman of the IUSC reported that the Rapid Response Calls work fine, an update in the procedures might be proposed to the RRC in the future.
31. Annual Report

The committee noted the chairman’s report to the ISAF Council.

32. Any Other Business

(a) Regional Games

The chairman of the Regional Games Committee reported on the ongoing partnership between Race Officials and Regional Games. It was felt that the communication with Race Officials in areas where Regional Games are taking place need to be increased. In addition, ISAF Race Officials are required to report non-approved Regional Games in order to identify such events and provide better service in the future.

33. Summary of Meeting

The chairman thanked the members of the Race Officials Committee and the members of the Sub-committees for their contribution and cooperation over the last twelve months.

_The meeting was closed to observers from the following item onwards._

34. Race Officials Performance Investigations

The chairman gave a verbal report regarding investigations undertaken in accordance with Regulation 34 during 2009.

The committee noted that the appointment of this International Race Official has been suspended for the period 1 April 2010 – 31 May 2010 as a sanction imposed under Regulation 34. The committee approved the appointment of Bertrand de Speville as mentor with regard to Conflict of Interest for the period 1 January – 31 December 2010. Consultations with Mr. de Speville (and compliance with his advice) during that period will constitute compliance with Regulation 51 as Mr. de Speville will be acting in ISAF’s behalf.

35. Race Officials Commendations

The committee considered recommendations for ISAF commendations.

36. ISAF Race Officials Appointments

The committee approved the lists of nominations for appointment as International Judge, International Measurer, International Race Officer, and International Umpire. NOTE: As Charley Cook and Helmut Czasny were under consideration for reappointment, they left the room while discussion on their applications took place. Josje Hofland chaired that portion of the meeting.

As there was no other business, the chairman closed the meeting at 18.00.